

O T T A W A VISITORS CENTER

**Board Meeting Minutes
April 23rd, 2018**

Present: Chair Kevin Steward, Vice Chair Matt Skelly, Secretary Karen Zemann, Executive Director Curt Bedei, Kevin Bressendorf, Scott Struchen, Mary Beth LeSeure, Hank Wolf, Chamber Director Boyd Palmer, City Liaison Reed Wilson **Absent:** Treasure DeWayne Cronkright, Mary Olson, Jeff Heimsoth (ex-officio), Hans Andrews (Ex-Officio), City Liaison Nancy Stisser (ex-officio) **Guests:** Pamela Beckett
Meeting Called To Order 5:05pm

Subject	Discussion	Decision	Next Steps – Motion
Public Comments	N/A	N/A	N/A
Chamber Report-Palmer	October 25 th Town Hall meeting, Sol America, spoke to 3 companies using solar energy, CVS Opening, Medical Complex, Holiday Inn Blue, Ottawa Now website,	N/A	N/A

City Report- Wilson	Water front parcel, Development RFQ, SRC Brewfest, Wine Fest, Canal Work, Working with Gardens Gate for downtown plantings, sewer to I-80/71, Il Cement Looking for facility, Shaw/Times	N/A	N/A
Next Board Meeting	May 21, 2018	N/A	N/A
Next Committee Meetings	Wednesday, May 9th, 2018– Operations 2p, Marketing 3p, Funding 4p, Finance emailed	N/A	N/A
Review of Minutes		1. Moved by Matt Skelly 2 nd by Karen Zemann	1. Motion to accept the meeting minutes from March 26th, 2018. Motion carried
Old Business	<ol style="list-style-type: none"> 1. CLE, L-D Mural –Mayor spoke with Nathan to take a panel off. Suggestion to put a clearcoat over the panel so it doesn't crack. 2. OVC Budget – 2018-19 proposed budget. With acceptance this will be a one year funding agreement with the City. 	2 Moved by Hank Wolf 2 nd by Kevin Steward	2. Motion to accept the proposed budget for 2018 – 19. Motion carried

New Business	<ol style="list-style-type: none"> 1. Mural Committee recommendation – new location for LD mural 2. SRCCF New mural Fundraising – Pamela Beckett gave a presentation on donated funds for the new mural project with a brush with history. New Chairman of OVC will sign. 3. Funding agreement – 1 year funding agreement with the City. See budge approval 2018-19 4. OVC signage – Curt has a quote from designs n signs 5. Nomination of new board members 	<ol style="list-style-type: none"> 1. N/A 2. Moved by Matt Skelly 2nd by Kevin Bressendorf 3. N/A 4. Moved by Matt Skelly 2nd by Scott Struchen 5. Moved by Matt Skelly 2nd by Kevin Steward 	<ol style="list-style-type: none"> 2 Motion to enteran agreement with the Community Foundation to collect the proceeds only. 3. Motion to find a larger storage unit. Price and allowance by the City zoning. 4. Motion to accept the proposal from Designs N Signs for the new signage. 5. Motion to have Mary Beth, Kevin Steward, Karen, Dewayne, and Hank to meet with Curt on new board members.
Directors Report	New Commercial on WCIU in May, Film crew will be in town for segments on WCIU, interviewing replacements for Denny, New ads are out, billboards, updated our analytics	N/A	N/A
Committee Report	<p>Operations - Kevin B by google hangouts</p> <p>Marketing – Mary Olson, Scott Struchen – downtown booklet</p> <p>Finance emailed – SENT - Karen</p> <p>Funding Committee – DNM</p>	Moved by; Matt Skelly 2 nd by Mary Beth LeSeure	Motion to place Finance report on file. Motion carried.

Adjournment	6:40pm	Moved by; Matt Skelly ^{2nd} by Mary Beth LeSeure	Motion to adjourn. Motion carried
Executive Session			

Minutes submitted by Karen Zemann and typed by Curt Bedei, Meeting March 26th, 2018 - Quorum was established

Amended version to the board Meeting Minutes for February 19th, 2018

Listed under new Business-

New board members

During the Board Meeting in the month of January:

Matt Skelly was nominated as the Board Chair

Hank Wolf was nominated as Vice Chair

Karen Zemann retained as Secretary

DeWayne Cronkright retained as Treasure

Other board members are as listed *re new ad*

Kevin Bressendorf, Mary Beth Leseure, Mary Olson, Scott Struchen

During the Board meeting for February

Kevin Steward will be Board Chair for the month of April

Matt Skelly accepted his position as did Hank Wolf

Moved by Kevin Steward

2nd by Karen Zemann motion was carried